

Virtual Delivering Compelling Presentations

Six hours

Who should attend

This course is suitable for people who give informal presentations to small groups, as well as for those who deliver more formal presentations to larger audiences. While it is helpful for novice presenters, the course is also a great way for more experienced presenters to fine-tune their platform skills.

We can accommodate six participants in the course with one facilitator, or 12 participants with two facilitators. With this low learner-to-facilitator ratio, participants receive plenty of individual feedback on the presentations they deliver.

You learn to

- reduce presentation anxiety and stress with proven exercises and techniques
- write an engaging opening and an inspiring closing
- use your voice and body language to enhance your credibility
- handle questions and audience interaction with professionalism and confidence

What to expect

This course is fast-paced, hands-on and enjoyable. Come with a short presentation on a business topic of your choice. You learn how to tighten up your presentation, practice your delivery skills, and receive feedback from both your colleagues and your facilitator. You receive a recording of your presentation so you can evaluate your skills privately. You also receive a comprehensive digital manual containing useful resources.

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How you spend your time

Virtual Delivering Compelling Presentations includes the following activities, which can be scheduled at your convenience:

Session 1: Presentation skills (90 min)

Develop and polish platform skills to project confidence. Learn to:

- reduce presentation anxiety and stress with proven exercises and techniques
- use your voice and body language to enhance your credibility
- address audience questions with professionalism and confidence

Spend the rest of the morning applying the skills you learn to your own presentation, and rehearsing. The facilitator is available on the virtual platform to answer questions and provide coaching.

Everybody attends both Sessions 2 and 3. Three people present in each session, and everyone provides feedback.

Self-directed learning: (90 min)

Rehearse your presentation. Prepare to deliver to your peers and to the facilitator.

Session 2: Present and Workshop (90 min)

Three participants deliver presentations and receive feedback from peers and from the facilitator.

Session 3: Present and Workshop (90 min)

The remaining three participants deliver presentations and receive feedback from peers and from the facilitator.